

MINUTES
HEALTH & HUMAN SERVICES BOARD MEETING
October 12, 2016
CONFERENCE ROOMS A & B, 1ST FLOOR Normal Building

Vice Chair Kay Pluemer called the meeting to order at 9:04 a.m.

ROLL CALL

Members present: Marguerite Sue Bocock, Dr. Peter Dahlie, Bruce Jilka, Kay Pluemer, Gerald Swenson, John Vlach, John Walasek, and Dennis Wartgow

Members excused: Paula Kock

Members absent: None

Others present: Marilyn Schreuder, Maggie Obadal, Michelle Edwards, Kathy Billek, Bobbie Jo Orysen, Kendall Borgen, Nick Trimner, and Bob Kopisch

ELECTION OF OFFICERS (CHAIR, VICE CHAIR, FINANCE SUB-COMMITTEE – Vice Chair Pluemer called for nominations for Chair. Jilka nominated Pluemer. Pluemer called three more times for nominations. There being no other nominations a **motion (Wartgow/Dahlie) was made to close nominations and cast a unanimous ballot for Pluemer for Health & Human Services Board Chair. Motion carried.**

Chair Pluemer called for nominations for Vice Chair. Vlach nominated Wartgow. Jilka nominated Bocock. Chair Pluemer called three more times for nominations. **Motion (Wartgow/Swenson) to close nominations. Motion carried.** The vote was taken by a show of hands. There were four (4) votes for Bocock and three (3) for Wartgow. Marguerite Sue Bocock was elected Vice Chair of the Health & Human Services Board.

Finance Sub-Committee member – Chair Pluemer called for nominations for a member to the Health & Human Services Board Finance Sub-Committee. Vlach nominated Bocock. Chair Pluemer called three more times for nominations. There being no other nominations a **motion (Wartgow/Vlach) was made to close nominations and cast a unanimous ballot for Marguerite Sue Bocock to be the new member of the Health & Human Services Board Finance Sub-Committee. Motion carried.**

REVIEW ANY AMENDMENTS TO THE AGENDA – None

PUBLIC COMMENTS – None

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. **COMMUNICATION AND CORRESPONDENCE** – Marilyn introduced Sylvia Kerner who transferred from the Price County Treasurer's Office to Health & Human Services to fill the vacant Economic Support Specialist position. She started here on September 26th and is going through the training process used by the Northern Income Maintenance Consortium. The Board wished her well.
2. **APPROVAL OF MINUTES FROM 09/07/16 HEALTH & HUMAN SERVICES BOARD MEETING** – **Motion (Wartgow/Walasek) to approve 09/07/16 minutes for Health & Human Services Board meeting. Motion carried.**
3. **PUBLIC HEALTH DIVISION**
 - a. 3rd Quarter Report – Michelle Edwards provided the update. The third quarter report was included in Board packets and Michelle highlighted some items and answered questions in other areas of interest. It was noted that not many of the WIC Farmer's Market coupons had been used and/or redeemed yet. Other topics mentioned were the Reproductive Health Grant for the next five years is due in November, we now have our mobile dentistry license, and Jay Janssen is sub-contracting with Critter Sitters to house dogs until his facility is licensed. Also of interest was information on Hepatitis a & b. This will be a November agenda item and Michelle will provide information at that meeting.
 - b. Wisconsin Public Health Profile – Michelle Edwards provided the update. Included in Board packets was the annual report profiling Price County. Statistics within the report are provided by local Public Health staff or gathered from state information. This report goes along with county health rankings. It was noted that cancer is the leading cause of death in Price County and community sessions are planned for community members to learn more about cancer. Price County has a small sample size so one incident really affects the overall numbers for Price County.
4. **CHILDREN & YOUTH DIVISION**
 - a. Advantages to Hiring Social Workers for Child Welfare Positions-NASW article – Marilyn Schreuder provided the update. Included in Board packets was an article from National Association of Social Workers (NASW) showing advantages to hiring social workers for Child Welfare positions. It has been a long standing tradition in Price County to hire Certified Social Workers. When recruiting for social workers it is difficult to find people who want to move here. Long term outcomes for families are not as good without using social workers in Child Welfare positions.

- b. Update on Child Protective Services issues with increased workload – Marilyn Schreuder provided the update. At our September meeting this Board passed a resolution in support of increased funding in the Children & Family Aids Allocation. Other counties are doing the same. Our CHIPS (Children in Need of Protective Services) petitions at the end of August, 2016 were double what they were at the end of 2015. In September, there were at least nine more petitions. Referrals are from a variety of sources – school, law enforcement, relatives, etc. Drug issues are more significant and the majority of the cases involve drug related issues. It was asked if standards have change for out-of-home placements. Marilyn indicated that the most important thing is to keep the kids safe in their homes. When out-of-home placement becomes necessary we look first if placement might work with extended family.

5. DISABILITIES & PROTECTIVE SERVICES DIVISION

- a. Aging and Disabilities Resource Center Updates-contract compliance with waiting room – Marilyn provided the information. It was recently brought to our attention that our waiting room for the Aging and Disabilities Resource Center (ADRC) does not meet the standards of the contract with the State. According to the contract, clients in an ADRC waiting room must be visible to the receptionist. The 2017 contract has not been finalized yet and it may contain an ability to appeal areas of contention. We've been told that cameras and/or mirrors are not acceptable. We average about two people per month that physically come here to meet with ADRC staff. Most contact is handled by phone or with a home visit by the social worker. It was asked if a staff person could act as an attendant for someone who may be in the ADRC waiting room until they meet with the social worker. Signs are being changed so that signs throughout the state will look the same or similar and it will be easy to recognize where an ADRC is located. Neither John Vlach nor Marilyn was able to attend the last ADRC Board meeting. Marilyn has requested a waiver be granted if that is an option with the 2017 contract.
- b. Managed Care Organization (MCO) Merger information-handout – Marilyn Schreuder provided the information. Material shared in Board packets was a letter regarding the upcoming merger of Community Care Connections of Wisconsin (CCCW), Continu^{us}, and Western Wisconsin Cares MCOs into one organization. A merger website is ready for viewing at <http://www.mcomerger.org/> to view the latest details of the merger. A Provider Frequently Asked Questions sheet was shared also. The MCOs provide Family Care services to the elderly and disabled which allow them to remain longer in their own home. Individual counties previously provided these services but it became too costly and waiting lists had to be created. The State then contracted with private providers (MCOs) to provide these services and eliminate waiting lists. Price County became a Family Care county in 2009. At that time, NorthernBridges was the MCO operating in the north and had a five-year contract for providing these services. In 2014, RFPs (Request for Proposal) went out for services starting January 1, 2015. Several MCOs submitted proposals with the contract ultimately awarded to CCCW to provide services to the area which had been served by NorthernBridges. Family Care 2.0 is looking more at an insurance agency type business to provide these services. This idea is not well-liked and the process needs to be slowed down. Whoever the provider is, they must be financially stable and have so much money in reserve. With the merger of these three MCOs, it's possible together they may be able to have enough in reserve. There is still much concern around the amount of representation the north will receive in such a large organization.
- c. HOPE Consortium Presentation – Rachel Stankowski, Sheila Weix, Marshfield Clinic (scheduled for 10:00 a.m.) – Marilyn introduced the presenters and briefly explained that Price County is part of a partnership with approximately 20 organizations to coordinate and expand regional treatment services for persons battling with opioid use/addiction. The ladies used a PowerPoint presentation to highlight their material and answered questions asked throughout their presentation. If anyone is interested in the PowerPoint presentation, please contact Marilyn Schreuder. The website is hopeconsortium.org and HOPE Line is 844-305-4673 (HOPE).

6. ECONOMIC SUPPORT DIVISION

- a. Overview of Wisconsin Heating & Energy Assistance Program (WHEAP)-Amy Miller – Amy is the Program Coordinator for the WHEAP program. The newest 'heating season' started October 1st. Applications can be taken from October 1st through May 15th of the following year. When someone applies for WHEAP they are automatically placed on the Weatherization list. Weatherization services in Price County are provided by the Indianhead Community Action Agency. Eligibility for the WHEAP program is based on gross income. The benefit is a one-time payment per heating season. Crisis funding is determined on a case-by-case basis. We have a policy that spells out how someone could be eligible, how payments may be made and what responsibility the client has in order to be eligible. Statistics on the heating season that ran from October 1, 2015 through September 30, 2016 show that there were 909 applications of which 862 were approved, 225 crisis payments made, 24 furnaces were repaired and 15 furnaces were replaced. Amy provides outreach services in Park Falls and Prentice, at assisted living facilities, senior dining sites and will make home visits, when needed.
- b. Pro-Active/Emergency WHEAP Applications Policy-Approval – A draft of the policy was included in Board packets. The policy is updated each year and needs annual approval. **Motion (Vlach/Walasek) to approve the Pro-Active/Emergency WHEAP Applications Policy as presented. Motion carried.**

7. FISCAL AND ADMINISTRATIVE DIVISION

- a. Budget & Financial Reports – M. Obadal reviewed reports handed out at the meeting. They were reflective of payments made through August 31st or for most services provided through July, 2016. High cost placements continue to have a big impact on the budget. It was noted that because most services we pay for run about one month behind, cost projections will be based on the number of months of services we've paid for rather than the number of months of the year that have elapsed as shown on Caselle reports.
- b. High Cost Placement Reports – M. Obadal reviewed reports included in Board packets showing placements through August, 2016. Again in August, there were many placement changes for both Children & Youth and the Disabilities & Protective Services Units

which affect the budget especially if the placements become long term.

c. 2017 Budget – We still have not received much information in the way of 2017 allocations. We received instruction from the County Administrator to reduce our tax levy request by approximately \$84,000.00. A worksheet showing the amount of tax levy needed for each unit within the Department was handed out at the meeting. The numbers represented the adjusted tax levy request. It was also noted that no decisions have been made yet in regard to the wage study and health insurance premiums so the numbers on this report are subject to change. This Board was asked to approve the budget figures as presented so that we could submit adjusted numbers to the County Administrator even though these are very preliminary figures. **Motion (Walasek/Wartgow) to approve budget figures as presented and forward to County Administrator. Motion carried.**

8. DIRECTOR REPORT – M. Schreuder provided the updates.

a. Department updates & Director Report

i. Agency Updates

A flyer advertising the Annual Caregivers Conference held in Ogema was handed out. The Aging Unit is involved with sponsoring this event.

A handout showing BART bus statistics was provided. The service started mid-April and operates within a five mile radius of Park Falls. To date, there have been approximately 1,000 rides provided. Janine Dobson and Marilyn recently attended a Park Falls City Council meeting. There it was decided that this is a valuable service and the plan is to include \$10,000.00 in their 2017 budget to help support the continuation of the bus. However, it must be noted that their budget process has not been completed yet.

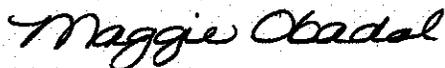
Marilyn reminded the Board that RFPs were sought for the provision of mental health and AODA services. Three proposals were received which were reviewed by a review team and in-person interviews were held with each provider that submitted a proposal. New Horizons North out of Ashland was selected as a result of this process. These services have been provided by the Counseling & Development Center for around 30 years so this is a major change. The transition process needs to be as smooth as possible, especially for clients receiving services through the Community Support Program (CSP). This program supports persons with chronic mental illness. Those clients will be contacted directly. A newspaper article will be out soon. Currently, we contract with New Horizons North to provide CSP services for the clients previously served by Haven House Community Support Center. The contract with Haven House ended earlier this year. New Horizons North is located at the Price County Airport but now that they will also be providing outpatient mental health and AODA services they will be looking for a larger facility.

ii. Recruitment for At-Large Member – Nurse for HHS Board – Paula Kock will be moving out of county at the end of October and it is presumed that she will have to give up her at-large position on the Health & Human Services Board even though she will continue to work in Price County. Marilyn had Leanna Samardich, our Corporation Counsel, check residency requirements for membership on this Board. It is Leanna's opinion that you must be a resident of the county in order to sit on this Board. She looked at state statute and the Board by-laws. It was decided that she could still attend the November 2nd meeting and that a formal letter of resignation is needed. Recruitment will take place as in the past which includes an interested person completing an application. All applications will be reviewed by this Board and a selection made by Board vote. The recommendation would then be forwarded to the County Administrator for final approval.

9. SET DATE & TIME FOR NEXT BOARD MEETING – The next meeting of the Health & Human Services Board is set for Wednesday, November 2, 2016. Finance Sub-Committee will start at 8:45 a.m. and Health & Human Services Board at 9:00 a.m. Meetings will be held in Health & Human Services Conference Rooms A & B.

10. ADJOURN – Meeting adjourned at 11:37 a.m. by Chair Pluemer.

Respectfully Submitted,



Maggie Obadal
Fiscal & Administrative Supervisor

**MINUTES
HEALTH & HUMAN SERVICES BOARD MEETING
FINANCIAL SUB-COMMITTEE MEETING
OCTOBER 12, 2016
CONFERENCE ROOMS A & B, 1ST FLOOR NORMAL BUILDING**

Chairman Dennis Wartgow called the meeting to order at 11:40 a.m.

Members present: Marguerite Sue Bocock, Kay Pluemer, and Dennis Wartgow

Members excused: None

Others present: Marilyn Schreuder, Maggie Obadal, and Krisan Bastil

Election of Officers (Chair and Vice Chair) – Only a Vice Chair needed to be elected to replace Travis Nez. Chairman Wartgow called for nominations for Vice Chair. Pluemer nominated Bocock. Chairman Wartgow called three more times for nominations. There being no other nominations a motion (Wartgow/Pluemer) was made to close nominations and cast a unanimous ballot for Marguerite Sue Bocock for Health & Human Services Finance Sub-Committee Vice-Chair. Motion carried.

PUBLIC COMMENTS – None

AMENDMENTS TO THE AGENDA – None

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. APPROVAL OF 09/07/16 FINANCE MINUTES-HEALTH & HUMAN SERVICES – Motion (Pluemer/Wartgow) to approve 09/07/16 Human Services Finance Sub-Committee minutes. Motion carried.

2. REVIEW AND APPROVAL OF HEALTH & HUMAN SERVICES VOUCHERS

Master Voucher #7 (includes Aging, Public Health and Human Services - \$216,771.15)

- September early batch - \$22,185.32. This voucher includes payment for: MH/AODA bill, telephone bills, CSP reimbursement, CSP bill, CSP psychiatric services, postage, background checks, C&Y bills, July-Dec ES computer connectivity charges, consultation fees for ISP program & MH/AODA Coalition, volunteer mileage, specialized transportation, nutrition site supplies, caregiver services, office rent, vaccines, medical waste disposal, office/WIC/family planning/medical supplies, etc.
- September interface batch - \$65,133.84. This voucher includes payment for: foster care, group care, shelter care, RCC, and kinship care for children.
- September Board batch - \$125,668.96. This voucher includes payment for: long term support bills, CSP reimbursement, CSP bills, C&Y bills, restitution, training registrations, telephone bills, Alzheimer's support group meeting, meal & meal delivery, site rent, caregiver services, volunteer mileage, family planning/dental/medical/Wellness Coalition/office supplies, mobile dentistry license, training expenses, family planning services, vaccines, animal control officer, etc.
- Various newspapers & Marshfield Labs-employment related expenses paid for Health & Human Services by County Clerk's Office - \$969.05.
- September telephone expenses paid for Health & Human Services by County Clerk's Office - \$963.98.
- DWD-UI – unemployment expenses - \$1,850.00.
- August mileage & expenses = \$5,690.92 (Human Services=\$4,601.78 and Health=\$1,089.14)

Motion (Wartgow/Pluemer) to approve Health & Human Services vouchers totaling \$222,462.07. Motion carried.

3. ADJOURN – Meeting adjourned at 11:45 a.m. by Chairman Dennis Wartgow.

Respectfully submitted,

Maggie Obadal

Maggie Obadal
Fiscal & Administrative Supervisor