

PRICE COUNTY ADMINISTRATION COMMITTEE
Meeting Minutes

Date: September 8, 2016

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Chair Dennis Wartgow at 9:00 a.m. Roll Call: present – Alan Haskins, Ronald Heikkinen, Bob Kopisch, Sheryl Slaby, Dennis Wartgow. Also present: Bruce Jilka, Nick Trimner, Elizabeth Schmidt, Brian Ernst, Bob Lepke, Vance Pollitt, Lynn Neeck, Maggie Obadal, Brian Schmidt.

Items for discussion and possible action:

1. Public Comment and Communications: None.
 2. Meeting Minutes: August 10, 2016: Motion Heikkinen/Kopisch to approve the minutes of the August 10, 2016 meeting as presented. Motion carried.
 3. Employee Status Updates
 - a. New Hires and Promotion (Introductions)
 1. Janene Ravet – Deputy Clerk of Courts – Traffic: 60% position.
 2. Matthew Hibbard – Highway Department – Operator II: Hired to fill the spot created by resignation of foreman.
 - b. Resignations / Retirements
 1. Robert Brodahl – Highway Department.
 - c. Recruitment
 1. Health and Human Services – Income Maintenance Specialist: Interviews today.
 4. Combining Departments: Highway, Airport and Dams: County Administrator recommendation to combine Airport and Dams Departments with Highway Department. Draft a resolution to forward recommendation to combine the Airport and Dams Departments into the Highway Department with a one year review to the County Board. Motion carried.
 5. Increase in Hours – DHHS – ADRC Information and Assistance Specialist: Motion Kopisch/Heikkinen to approve the increase in hours for the ADRC Information and Assistance Specialist to 80% based on available funding. Motion carried.
 6. Longevity – Salaried Positions
 - a. Resolution – 2016 Longevity for Exempt/Salaried Employees: Motion Kopisch/Slaby to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
 7. Wage Study
 - a. Process Update: Nick has analyzed various implementation options.
 - b. Implementation Options: 100% market on salary, 95% on hourly. 1.5% base increase instead of 2%. Steps 1.5% instead of 2%, which adds two steps. Minimum implementation increase would be 1.5%. Use factor of implementation to take longevity into consideration for placement on schedule. Freezing the groups that are at or close to market. Nick discussed goals for implementing the wage study.
 8. Health Insurance: Hedlund Agency representatives.
 - a. Fund Balance: Reviewed report.
 - b. 2017 Plan Structure: Explained Arise Health Ventures. 16% increase if no change. Looking at options. Will have more information for next meeting.
 9. Grievant requested discussion in open session. Ben Barth from Labor Association of Wisconsin reviewed the grievance filed by Joseph Lilly. Nick reviewed County's position. Motion Kopisch/Heikkinen to adjourn to closed session at 10:35 a.m. pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:
 - a. Sheriff's Deputy Union Grievance Hearing
 - b. Return to Open SessionRoll call vote: Yes (5): Haskins, Heikkinen, Kopisch, Slaby, Wartgow. No: (0). Motion carried. Motion Heikkinen/Haskins to return to open session at 10:55 a.m. Roll call vote: Yes (5): Haskins, Heikkinen, Kopisch, Slaby, Wartgow. No: (0). Motion carried.
 10. Take action, as needed, on closed session item: Motion Heikkinen/Haskins to deny the grievance filed by Joseph Lilly. Motion carried.
 11. Set next meeting date: October 13, 2016.
 12. Meeting adjourned at 11:55 a.m.
- Submitted by: Jean Gottwald, County Clerk