

## **Buildings & Grounds / Dams Committee Meeting Minutes**

Date: August 8, 2016

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Call to order and Roll Call: Meeting called to order by John Vlach, Committee Chair. Present: Jim Adolph, Alan Haskins, John Vlach, Dennis Wartgow, Dean Kurth. Also present: Nick Trimner, Keith Laatsch, Bob Lepke, Bruce Jilka

Items for discussion and possible action:

Buildings and Grounds – Keith Laatsch

1. Public Comment: None
2. Communication and Department Report: Busy with summer projects. Using jail inmates for maintenance projects.
3. Capital Projects
  - a. Office of Administration: Contractor scheduled to start today.
  - b. Safety Building: Will present resolution for project approval.
  - c. Courthouse Elevator: Scheduled to start mid-September. Arrangements made for the five to seven weeks the elevator will be unavailable.
4. Secure Payment Drop Box: Motion Wartgow/Adolph to approve the purchase of a secure payment drop box and forward to Executive Committee for funding. Motion carried.
5. Financial Reports and Vouchers: Motion Haskins/Adolph to approve the vouchers in the amount of \$18,986.24. Motion carried.

Miscellaneous

6. Approve July 11, 2016 meeting minutes: Motion Wartgow/Haskins to approve the minutes of the July 11, 2016 meeting as presented. Motion carried.
7. Set next meeting date: September 12, 2016.

Dams – Bob Lepke

8. Public Comment: None.
9. Communication and Department Report: Going well.
10. Jobs Dam Project update: Dive conducted and results showed dam is in good shape. Project plans due in September.
11. Prentice Dam Project update: Engineer has not scheduled site visit. Project plans due September 20<sup>th</sup>. An extension request can be filed if needed.
12. Weimers (Murray) Dam project update: Plans have been submitted to the State.
13. Musser Dam operating order to control aquatic plants: The lake association hires an engineer to determine if or when a drawdown will be beneficial. Motion Wartgow/Adolph to allow up to a 6' drawdown if deemed necessary. Motion carried.
14. Financial Reports and Vouchers: Motion Wartgow/Adolph to approve the vouchers in the amount of \$116.46. Motion carried.
15. Adjourn: Motion Wartgow/Adolph to adjourn at 9:50 a.m.

Respectfully submitted: Jean Gottwald, County Clerk