

## Buildings & Grounds / Dams Committee Meeting Minutes

Date: May 9, 2016

Time: 9:00 a.m.

Place: County Board Room 101, 126 Cherry St, Phillips, WI 54555

Call to order and Roll Call: Meeting called to order by Jean Gottwald, County Clerk. Present: Alan Haskins, John Vlach, Dennis Wartgow. Excused: Jim Adolph. Absent: Dean Kurth. Also present: Bruce Jilka, Keith Laatsch, Bob Lepke, Nick Trimner.

Items for discussion and possible action:

### MISCELLANEOUS

1. Election of Committee Chair: Haskins nominated John Vlach for Committee Chair. Three calls for further nominations. Motion Wartgow/Haskins to close nominations and cast a unanimous ballot for John Vlach for Committee Chair. Motion carried. John Vlach declared Committee Chair. Mr. Vlach asked Mr. Jilka to join the meeting.
2. Election of Committee Vice-chair: Haskins nominated Dennis Wartgow. Wartgow nominated Jim Adolph. Three calls for further nominations. Vote: Wartgow 2, Adolph 1. Dennis Wartgow declared Vice-chair.
3. Approve March 14, 2016 meeting minutes: Motion Haskins/Wartgow to approve the minutes of the March 14, 2016 meeting as presented. Motion carried.
4. Set next meeting date: June 13, 2016: 9:00 a.m.

### BUILDINGS & GROUNDS – Keith Laatsch

5. Public Comment: Peter Dahlie and Amanda Seitz from the Price County Fair Association presented a five-year plan for maintenance needs at the Fairgrounds.
6. Communication and Department Report: Running smoothly. Dealing with staffing issues, utilizing temporary workers. Summer projects starting.
7. Financial Reports and Vouchers: Motion Haskins/Wartgow to approve the vouchers in the amount of \$30,625.26. Motion carried.
8. Courthouse Remodel Project
  - a. Probation and Parole: Working with Department of Corrections. Need for expansion/remodel project changed with cutting back staff in the department.
  - b. Office of Administration: Going to the County Board for approval. Creating additional office in back room in Administration Office. Personnel offices will be changed to storage, conference room and office space for County Board Supervisors.
  - c. Elevator Project – Bids: Moving along. 64 page specs. Building will eventually need to be updated for fire alarm system. Starting advertising for bids next week. Will open bids at meeting on the June 13<sup>th</sup>.
  - d. Safety Building: Have been working on design and initial costs. More information will be available at the July meeting. Looking at 12 more months to get finalized plans and approved financing and another 18 months for project. Jail inspection is due this month.

### DAMS – Bob Lepke.

9. Public Comment: None.
10. Communication and Department Report: Going well. Dealing with some vandalism issues.
11. Dam Grant Updates for Jobes and Prentice Dams: Both 50/50 DNR grants were approved. Specs and plans due mid-September.
12. Engineer selection for Jobes and Prentice Dams projects: Received two proposals. Motion Haskins/Wartgow to approve Bob's recommendation of Flambeau Engineering for the Prentice Dam project and Morgan & Parmley for the Jobes Dam project. Motion carried. Motion Haskins/Wartgow to let Bob offer both projects to one engineer if one or the other does not approve accepting the single project. Motion carried.
13. Weimers (Murray) Dam project and construction funding decision: Motion Wartgow/Haskins to bid the replacement the six stop log bays with gates as a separate option to determine the actual costs. Motion carried.
14. Financial Reports and Vouchers: Motion Wartgow/Haskins to approve the vouchers in the amount of \$2,082.64. Motion carried.
15. Adjourn: Motion Wartgow/Haskins to adjourn at 10:20 a.m. Motion carried.

Respectfully submitted: Jean Gottwald, County Clerk